

Ohio Valley University

Annual Security Report (ASR)

Annual Fire & Safety Report (AFSR)

2017

This document has been prepared in compliance with the various federal regulations. Copies are provided to applicants to the University upon request, to all part-time and full-time students and employees via campus email, and to others upon request.

Introduction

Student Life and Campus Security, in conjunction with many other departments at Ohio Valley University, prepare and distribute the Annual Security Report. This report serves several purposes:

- Complies with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act;
- Shows how the University reports, investigates and handles crime and emergency situations on or near University property;
- Advises the University community of the many University resources that are available to assist it in emergencies;
- Provides tips to mitigate threats to the safety of the University community; and
- Provides other safety and security information to the University community so that informed decisions may be made.

This annual report is published and released in the fall. This report is available in hard copy upon request by contacting Rebecca.Clark@ovu.edu and providing a physical address for mailing the materials.

Important Definitions

1. On-campus student housing facility – a dormitory or other residential facility for students that is located on Ohio Valley University’s campus.
2. Test – regularly scheduled drills, exercises, and appropriate follow-through activities, designed for assessment and evaluation of emergency plans and capabilities.
3. Fire – any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Campus Security Office

The Director of Security oversees the Campus Security Office. Several campus security officers are employed to regularly patrol campus by foot and vehicle and respond to incidents on campus. The administrative offices are located in the basement of the Stotts Administrative Center.

Employees of the Campus Security office have only detaining power and cannot make arrests or carry firearms. All campus security officers are apprised of and enforce the policies governing Ohio Valley University.

Relationship between Campus Security Office and Local Law Enforcement

Campus Security cooperates with state and local law enforcement agencies and maintains an excellent working relationship with the Vienna and Parkersburg police departments and the Wood County Sheriff’s Office.

Timely Reporting of Incidents Encouraged

Everyone is encouraged to report any and all incidents related to crime or safety and security issues to Campus Security immediately. A member of the department is then sent to the scene where he/she evaluates the situation and takes the appropriate action. If necessary, Campus Security will notify the Dean of Student Life. In the event of an emergency, prompt communication is used to inform the appropriate administrators and law enforcement officials. A copy of all incident reports are sent to the Dean of Student Life.

All fires should be reported to the Campus Security Office and the Dean of Student Life.

Right to Remove Individuals from Campus or Refuse Admission to Campus

Ohio Valley University is considered private property and access to its facilities or its programs is restricted to those individuals who have justification for being present on campus. Identification and monitoring procedures are utilized when required. Ohio Valley University reserves the right to remove or ban from campus any off-campus agency or individual whose presence on campus is considered to be a threat to students, faculty, or staff. The University also reserves the right to remove any individual whose influence on campus may not be conducive to the successful accomplishment of the University’s mission.

As in most institutions of higher education, Ohio Valley University frequently sponsors educational programs and lectures open to the University community and to the public. Events such as these may be open admission or admission by ticket only. The University reserves the right to refuse admission for just cause.

Crime Statistics

The following statistics were compiled from reports of events that occurred on campus from January 1 through December 31 of each year indicated:

Criminal Offenses - On campus	Total occurrences On campus		
	2014	2015	2016
Criminal offense			
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0

h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	2	4	2
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

Criminal Offenses - On-campus Student Housing Facilities

Criminal offense	Total occurrences in On-Campus Student Housing Facilities		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	1	2	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

Criminal Offenses - Public Property

Criminal offense	Total occurrences on Public Property		
	2014	2015	2016

a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

Hate Crimes - On campus

Occurrences of Hate crimes									
Criminal offense	2016 Total	Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0

g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

		Occurrences of Hate crimes							
Criminal offense	2015 Total	Category of Bias for crimes reported in 2015							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0

l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes									
Criminal offense	2014 Total	Category of Bias for crimes reported in 2014							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Hate Crimes - On-campus Student Housing Facilities

		Occurrences of Hate crimes							
Criminal offense	2016 Total	Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

		Occurrences of Hate crimes							
Criminal offense	2015 Total	Category of Bias for crimes reported in 2015							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0

c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes

Criminal offense	2014 Total	Category of Bias for crimes reported in 2014							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0

i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Hate Crimes - Public Property

Occurrences of Hate crimes									
Criminal offense	2016 Total	Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0

n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes									
Criminal offense	2015 Total	Category of Bias for crimes reported in 2015							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0
Occurrences of Hate crimes									
Criminal offense	2014 Total	Category of Bias for crimes reported in 2014							

		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

VAWA Offenses - On Campus

VAWA Offenses - On Campus			
Crime	Total occurrences On Campus		
	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	1	0
c. <u>Stalking</u>	0	0	0

VAWA Offenses - On-campus Student Housing Facilities

VAWA Offenses - On-campus Student Housing Facilities			
	Total occurrences in On-campus Student Housing Facilities		
Crime	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	1	0
c. <u>Stalking</u>	0	0	0

VAWA Offenses - Public Property

VAWA Offenses - Public Property			
	Total occurrences on Public Property		
Crime	2014	2015	2016
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

Arrests - On campus

Arrests - On campus			
	Number of Arrests		
Crime	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Arrests - On-campus Student Housing Facilities

	Number of Arrests		
Crime	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Arrests - Public Property

	Number of Arrests		
Crime	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Disciplinary Actions - On Campus

	Number of persons referred for Disciplinary Action		
Crime	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	1	1
c. <u>Liquor law violations</u>	5	3	0

Disciplinary Actions - On-campus Student Housing Facilities

	Number of persons referred for Disciplinary Action		
Crime	2014	2015	2016

a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	1	0
c. <u>Liquor law violations</u>	5	3	0

Disciplinary Actions - Public Property

Crime	Number of persons referred for Disciplinary Action		
	2014	2015	2016
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Jeanne Clery Act Definitions

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

VAWA Definitions

Domestic Violence: Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person: (A) who is or has been in a social a relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on the reporting party's statement and a consideration of the following facts: (i) the length of the relationship; and (ii) the type of the relationship; (iii) the frequency of interaction between the persons involved in the relationship.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotion distress.

Sexual Assault: An offense that meets the definition of rape, fondling, incest or statutory rape as used in the Federal Bureau of Investigation’s Uniform Crime Reporting system.

Hate Crimes

The Clery Act requires reporting of any and all incidents where the offender’s bias against a person or property motivates them in whole or in part to commit the crime. This includes any crime motivated by bias against race, religion, sexual orientation, gender, gender identity, disability, ethnicity or national origin. Incidents that apply under any of the Clery categories above as well as thefts, assaults, intimidations, or vandalism shall be included. During the calendar years 2012, 2013, and 2014, no hate or bias crimes were reported on the Ohio Valley University campus, on non-campus buildings or properties, or on public property adjacent to campus.

Unfounded Crimes

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Unfounded Crimes

Unfounded Crimes			
	Number		
	2014	2015	2016
a. <u>Total unfounded crimes</u>	0	0	0

Crime Prevention

Crime Prevention Programs

Ohio Valley University is dedicated to eliminating and/or minimizing criminal activities through the eyes and ears of the faculty, staff, students, friends and neighbors of the campus community. Crime Prevention brochures and other printed materials are available at the Campus Security Office, various locations on campus, and in every residence hall. Crime Prevention items are discussed with parents and students during orientation sessions. Resident Assistants and Resident Directors are given training by the Student Life Office and Campus Security Office on numerous security and crime prevention topics. These topics include, but are not limited to, sexual assault, date rape, drugs, alcohol, personal protection, fire safety and theft. In addition, all employees receive annual training on issues pertaining to sexual misconduct, including sexual criminal assaults. Crime Prevention issues are also discussed with all students annually as a part of the University’s Chapel & Assembly programming, and to all new students during the new student orientation programs each fall and spring.

Safety Tips

- Report all suspicious information to the Safety and Security Office immediately.
- Program the Campus Security Office’s number into your cell phone: 304-615-5293
- Sign up for OVU alerts.
- Try to avoid walking alone at night; travel with friends.
- Be aware of your surroundings. Watch the cars and people around you.
- Carry your keys and ID card on you at all times. Do not lend them to anyone.

- Keep your residence hall room door closed and locked when you are not there.
- Do not prop doors open to residence halls or other protected locations.
- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Never leave valuables unattended or in your car.

Fire Safety and Campus Security Training

All resident students are required to attend residence hall meetings in August and January at which time they are informed of all safety and security procedures and precautions as they pertain to their specific hall. Fire safety drills are conducted once per semester. On-campus housing facilities are equipped with fire alarms, sprinkler systems, and portable fire extinguishers.

All students, whether resident or non-resident, also are made aware of fire safety and campus security procedures and alcohol and drug policies via the Annual Security Report.

Employees of the University also are informed of general safety and security procedures and alcohol and drug policies during the fall and spring semesters as part of employee workshops and via other means, including the Annual Security Report.

Emergency Notification Systems

In the event of an emergency, contact 911, the Campus Security Office, Student Life, or the Campus Receptionist to initiate the emergency messaging system.

Emergency messaging will be used only for those situations (i.e. severe weather, chemical spills, fires and crimes) that pose an immediate threat to the health or safety of students or employees on campus or for the closing of an entire campus. Messages about criminal activity generally will not be sent unless it is decided there is an imminent threat of danger. In those cases where a crime has been reported and it is determined that although there is no immediate threat, the crime represents a serious or on-going threat to the campus community, an alert will be issued.

Timely warning notices of crimes reported to Campus Security, Student Life, or local police that are considered to be a threat to students and/or employees are given via daily chapel announcements, campus email, the University's telephone system, and/or the home page of the University's website (www.ovu.edu).

The emergency messaging system is provided in addition to existing emergency notification procedures and does not replace or eliminate any other emergency notification system (i.e. fire alarms).

The University will provide follow-up information to the community as appropriate via campus email and chapel announcements.

Emergency Response Procedures

The Campus Security Office and/or Dean of Student Life are responsible for determining whether there is a significant emergency or dangerous situation on campus. If the Campus Security Office and/or Dean of Student Life confirm the existence of a significant on-campus emergency or dangerous situation involving an immediate threat to the health or safety of students or employees, the emergency notification procedures will be activated to immediately notify the campus community. The Campus Security Office and/or Dean of Student Life are responsible for determining the appropriate segment or segments of the campus community to receive emergency messages.

The emergency messaging system may be initiated from on-campus and from remote locations. Ohio Valley University will, without delay, and taking into account the safety of the community, determine the

content of the emergency message and initiate the emergency notification procedures, unless issuing a message will, in the judgment of the Campus Security Office and/or the Dean of Student Life, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency situation.

Emergency Procedures

Criminal Activity

Call 911 if you observe a crime in progress or behavior that you suspect is criminal. Do not approach or attempt to apprehend the person(s) involved. Report information, including:

1. What the person is doing
2. Location
3. Physical and clothing description
4. Weapons or tools
5. Vehicle description, license number
6. Direction of travel when last seen

Stay on the phone with the police dispatcher until instructed otherwise.

Medical Emergency

1. Do not move a seriously injured person unless the person is in a life-threatening situation.
2. Remain with the victim if possible. Send someone to call 911.
3. Report:
 - a. Victim's location
 - b. Is the victim conscious? Breathing? Bleeding?
 - c. Victim's injuries
 - d. Chemicals or radioactive materials involved?

Fire

1. Activate the fire alarm if you discover fire or smoke.
2. Call 911.
3. Report:
 - a. Name
 - b. Building
 - c. Floor and room number
4. If the fire is beyond control or involves potentially explosive materials, immediately evacuate the building.
5. Close doors and windows as you leave. Leave lights on. Do not use elevators. Walk, do not run, to the nearest stairway and proceed to ground level.
6. Feel doors before opening. If a door is hot, do not open. Backtrack to an alternate evacuation route.
7. Alert other building occupants by loudly knocking on doors and yelling "FIRE" on your way out.
8. If you encounter smoke, stay low. Crawl if necessary.
9. Continue the evacuation even if the alarm stops, and warn others who may attempt to enter the building.
10. Move to a safe location and leave clear access for emergency personnel. Do not return to the building until instructed to do so by Ohio Valley University personnel.
11. Someone familiar with the situation and who knows the area involved should meet the fire department. Immediately inform them if someone may be inside the building.

If clothing is on fire:

1. Stop, drop, and roll. Do not run.
2. Smother flames by wrapping in a blanket, rug, coat, etc.

If you become trapped in a building:

1. Find a room with a window. Enter and close the door.
2. If smoke begins to enter around the door, seal with rags, tape or other material.
3. Call 911. If no phone is available, signal from a window.
4. Shout at regular intervals to alert emergency personnel of your location.

Evacuation of People with Disabilities

Know your surroundings and plan for emergencies. If an emergency occurs, someone should notify firefighters or police that individuals with disabilities need to be evacuated.

1. Proceed to the nearest stairway with an escort and await assistance from an emergency response team (i.e. fire department).
2. Do not use elevators unless directed to do so by the emergency response team.
3. If stairway becomes smoke-filled or unsafe, go to another stairway.

If this is not possible, find a room with a window, close the door, and call 911. If no phone is available, signal from a window and shout at regular intervals to alert emergency personnel of your location.

Tornado

Know:

1. Tornado watch and warning conditions
2. Where tornado shelters are located in your building – the ground floor of each building is the designated shelter for tornado warnings.
3. When to initiate appropriate emergency procedures

Tornado watch: weather conditions are right for a tornado to occur, but none have been sighted.

1. Notify others in your area that a tornado watch is in effect.
2. Monitor the weather with radio or television.
3. Note when the watch is in effect. Be prepared for an announcement that cancels or upgrades the watch to a warning.

Tornado warning: a tornado has been sighted in the vicinity.

1. Curl up on the floor, face down, and cover your head with your arms and hands. If you are outdoors, curl up in a drainage ditch or low-lying area.
2. After the tornado, if the building is damaged, evacuate.
3. Assist those with injuries. Follow medical emergency procedures.

Active Shooter – Shelter-in-Place Guidance

If you find yourself involved in the very rare event of an active shooter situation, try to remain calm and use these guidelines to help you plan a strategy for survival.

If an active shooter is outside your building, go to a room that can be locked, close and lock all the windows and doors, and turn off all the lights. If possible, get everyone down on the floor and ensure that

no one is visible from outside the room. Call 911 and inform the dispatcher of your location. Remain in place until the police or University officials known to you give you the “all clear.” Unfamiliar voices may be the shooter attempting to lure victims from their safe space; do not respond to any voice commands until you can verify that they are being issued by an official. Likewise, do not leave the room if the fire alarm is activated unless you can see smoke and flames and judge the fire to be a greater risk than the shooter.

If an active shooter is in the same building you are, determine if the room you are in can be locked and if so, follow the same procedures described above. If your room cannot be locked, determine if there is a nearby location that can be reached safely and secured, or if you can safely exit the building. If you decide to move from your current location, be sure to follow the instructions outlined below.

If an active shooter enters your office or classroom, try to remain calm. Dial 911, if possible, and alert police to the shooter’s location. If you cannot speak, leave the line open so the dispatcher can listen to what’s taking place. If there is no opportunity for escape or hiding, it might be possible to negotiate with the shooter. Attempting to overpower the shooter with force should be considered a last resort.

If you decide to flee during an active shooting situation, make sure you have an escape route and plan in mind. Do not attempt to carry anything while fleeing and leave coats and jackets behind so the police can easily see you are not armed. Move quickly, keep your hands visible, and follow the instructions of any police officers you may encounter. Do not attempt to remove injured people; instead, leave injured victims where they are and notify authorities of their location as soon as possible. Do not try to drive off campus until advised it is safe to do so by police or University administrators known to you.

Earthquake

During a major earthquake, you may experience shaking that starts out gentle, but quickly grows violent and knocks you off your feet or you may be jarred by a violent jolt, feel shaking, and having difficulty moving about.

During the quake:

1. Indoors – get under a desk or table or stand in a doorway or corner. Stay clear of windows, bookcases, mirrors and fireplaces. If possible, extinguish open flames or ignition sources. Do not use elevator.
2. Outside – stay in an open area away from trees, buildings, walls, and power lines.
3. Crowded public place – do not rush to doors. Move away from objects that could fall.
4. Driving – pull over and stop. Avoid overpasses and power lines. Stay inside the vehicle until shaking stops. If the earthquake was severe, do not attempt to cross damaged bridges, overpasses, or damaged sections of road.

After the quake:

1. Check for injuries. Implement medical emergency procedures. If items can be moved by hand, help people who are trapped.
2. Use phone only to report serious injury, fire or gas leak. If the phone is not operating, go to the Campus Operations Office or local law enforcement stations.
3. If natural gas is leaking, extinguish all sources of ignition, and do not turn on or off any electrical switches in the area.
4. Attempt to block off damaged areas until help can arrive.
5. Do not touch downed power lines or damaged building equipment.
6. If your building is damaged, evacuate and attempt to secure building against re-entry.
7. If you have a radio or cellular phone (and batteries and chargers), take with you.
8. Turn on a battery-powered radio for damage information.
9. Keep streets clear for emergency vehicles. Do not drive a vehicle unless there is an emergency.
10. Be prepared for aftershocks.

Hazardous Gas Odor

Natural Gas Odor

Odorant, added to natural gas, can be detected at extremely low concentrations. Smelling natural gas does not necessarily constitute an immediate hazard. If natural gas odor is detected:

1. Call 911
2. Report:
 - a. Name and phone number
 - b. Building and room number
 - c. Area of odor
 - d. How long odor has been noticed

Compressed Gas Cylinder

If a cylinder is leaking, and in the judgment of the person responsible for the cylinder, the valve cannot be closed, and an immediate hazard exists:

1. Turn on any exhaust ventilation and close all doors when exiting laboratory or shop.
2. Call 911.
3. Report:
 - a. Name and phone number
 - b. Building
 - c. Room number where cylinder is located
 - d. Name of gas leaking
4. Evacuate building. Move to a safe distance and leave clear access for emergency personnel. Do not return to the building until instructed by Campus Security staff or other appropriate officials.

Annual Testing of Emergency Response and Evacuation Procedures

The Campus Security Office and Dean of Student Life are responsible for testing the University's emergency response and evacuation procedures at least once per year, including those related to fire safety. These tests may be announced or unannounced. The Campus Security Office and Dean of Student Life are responsible for maintaining documentation for each test including, a description of the exercise; the date, time and place of the exercise; and whether the drill was announced or unannounced.

Missing Student Notification

Any person who believes an Ohio Valley University resident student is missing should immediately notify the Residence Life Director, Dean of Student Life, and/or the Campus Security Office. Upon receiving a report and determining that the resident student has been missing for 24 hours or more, the Dean of Student Life and the Campus Security Office will contact law enforcement officials.

Ohio Valley University students have the option to provide the University with a confidential contact to be notified in the event the resident student is determined to be missing for more than 24 hours. However, unless the University is advised in writing to the contrary, the Dean of Student Life will contact parents, legal guardians, or other persons the resident student has authorized the University to contact regarding their enrollment at the University and/or emergency situations.

The University is required by law to notify the parents/legal guardians of any resident student who is under the age of 18 years and not emancipated if the resident student is determined to be missing.

If circumstances warrant a faster implementation, nothing in this statement precludes implementing these procedures in less than 24 hours.

Crime and Fire Logs

The Dean of Student Life, in cooperation with the Campus Security Office, maintains daily crime logs containing a chronological report of all valid complaints and reports of crime, and includes the following information:

1. Nature, date, time, and general location of each crime; and
2. The disposition of the complaint, if known.

The public may inspect the crime log for the most recent 60-day period from 8:00 a.m. to 5:00 p.m. in the office of the Dean of Student Life in the Stotts Administration Center.

Additionally, the Dean of Student Life, in cooperation with the Residence Life Director and the Campus Security Office, maintains daily fire logs containing a chronological report of all incidents of fire for each on-campus student housing facility, and includes the following information:

1. The nature of the fire.
2. The date the fire occurred.
3. The time of day the fire occurred.
4. The general location of the fire.

The public may inspect the crime log for the most recent 60-day period from 8:00 a.m. to 5:00 p.m. in the office of the Dean of Student Life in the Stotts Administration Center.

Fire Statistics

Summary of Fires									
Name of Facility	2014			2015			2016		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Smith Hall	0	0	0	0	0	0	0	0	0
Rampy Hall	0	0	0	0	0	0	0	0	0
South Campus Apartments	0	0	0	0	0	0	0	0	0
Lowland Hall	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

Securing Facilities

In addition to employing regular patrols of campus facilities and grounds, Ohio Valley University uses security cameras to ensure the safety of its students. Additionally, residence halls are locked and individuals must enter via coded card. Also, an additional key is needed to open individual rooms (each residence hall room is separately keyed). Finally, Ohio Valley University’s campus has only one entry/exit road, which can be closely monitored.

Explosives, Fireworks, Weapons

Ohio Valley University does not permit its students or employees to possess or detonate any type of commercial or home-made explosives on campus, including fireworks. Additionally, Ohio Valley University does not permit its students or employees to possess guns, archery equipment, knives, or other weapons on campus. Violations of these policies shall result in disciplinary actions as defined in University Regulations and/or the Employee Handbook.

Smoking, Open Flames, and Appliances

Smoking is prohibited on the campus of Ohio Valley University. Additionally, open flames (i.e. candles, kerosene lamps) are not permitted in on-campus housing. Finally, appliances that present a fire hazard, such as hot plates, skillets, toasters, and toaster ovens, are not permitted in on-campus housing.

Sexual Assault Policy

Sexual Assault in any form, including acquaintance rape, will not be tolerated at Ohio Valley University. Sexual assault and acquaintance rape are violations of laws of the State of West Virginia as well as University Regulations. Educational programs designed to promote the awareness of rape, acquaintance rape and other forcible or non-forcible sex offenses begin during orientation programs and continue throughout the academic year. Sexual assault and acquaintance rape are defined as any action in which one person forces another to engage in sexual activity against his or her will or without his/her consent. Assent does not constitute consent if such assent is given by a person because of youth, mental disease, or intoxication, and is unable to make a reasonable judgment concerning the nature or harmfulness of the activity. Behavior that does not constitute assault, yet which is deplorable to the University, upon report will also result in disciplinary action against the perpetrator. For example, the attempt to obtain sexual favors through psychological coercion is behavior that may result in disciplinary action even though that behavior is not defined as sexual assault. Offenses such as unwanted touching or actions that a reasonable person would consider intimidating or offensive such as obscene phone calls and indecent exposure are also covered under policies governing harassment. The University encourages the reporting of any sexual assaults to the proper University authorities: Student Life and Campus Security.

There are procedures to be followed when a student or a member of the Ohio Valley University community is a victim of a sexual offense.

1. Get the victim to a safe place as soon as possible.
2. Try to preserve all physical evidence. The victim should not wash, use the toilet, or change clothing. This is very important and necessary to aid in the proof of sexual assault and criminal prosecution.
3. Seek immediate medical attention for the victim.
4. Contact appropriate University personnel. Victims will have their complaints taken seriously, subject to full and prompt investigation by University authorities; will have cooperation from campus personnel in the collection of evidence; will be assisted in contacting local authorities if desired; will have access to independently obtained counseling services; are entitled to live in a habitable environment; and will not be subject to pressure from University and/or police authorities.

Victims of sexual offenses may utilize the counseling services of University personnel and will be informed of other outside agencies' services.

Ohio Valley University will not shield members of its community from the law. Regardless of criminal prosecution, the University will pursue disciplinary action when it has reason to believe the University's regulations have been violated. Internal fact-finding and disciplinary procedures will follow established channels; confidentiality will be respected.

Students who are victims of sexual assault or who are accused of sexual assault have recourse through disciplinary channels as established by University policy, and both the accused and the accuser are entitled to the same opportunities to have others present, except legal counsel, during a disciplinary proceeding.

Sanctions for sex offenses are not limited to, but may include, dismissal from the University. Additionally, as is consistent with Federal legislation, a victim of a sex offense will be notified as to the outcome of the campus disciplinary hearing. University policies include the right of the alleged victim to freedom from encountering the alleged perpetrator in living and learning situations. The institution will change a victim's academic and living situation after an alleged sex offense if requested by the victim, or independent of such request, if the changes are reasonably available.

Sexual Harassment Policy

Sexual harassment is an illegal form of discrimination and will not be tolerated in the Ohio Valley University community.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favor, and other verbal or physical conduct of a sexual nature. Sexual harassment may take two forms. "Quid pro quo" harassment involves a superior demanding sexual consideration of a subordinate in exchange for benefits. "Hostile environment" involves a situation in which a person is subject to sexual innuendo or suggestion.

Sexual harassment may include a wide range of behaviors, from the actual coercing of sexual relations to unwelcome or inappropriate sexual inferences. Any form of sexual harassment is inconsistent with the standards for behavior at a Christian University.

Sexual harassment claims made by a student against another student or against a faculty or staff member must be filed with the Student Life Office. You must present a signed and written formal complaint.

If you believe that you have been sexually harassed, you will obtain assistance as well as advocacy in obtaining recourse. Complaints will receive a prompt and equitable response. The right to confidentiality of all members of the academic community will be respected in both formal and informal procedures, insofar as is possible. Retaliation against individuals for bringing bona fide complaints of sexual harassment is expressly prohibited. Knowingly or willfully making a false claim is subject to discipline, up to but not limited to, suspension from school. Any individual found to have engaged in sexual harassment is subject to disciplinary action for violations of the policy.

Additional information about sexual harassment policies may be found in University Regulations and the Employee Handbook.

Information on Registered Sex Offenders

The federal Campus Sex Crimes Prevention Act provides for the tracking of convicted sex offenders enrolled as students at, or employed by, institutions of higher education.

The Campus Sex Crimes Prevention Act amends the Clery Act by adding a new provision to require institutions of higher education to include a statement in their annual security reports that advises the campus community where information on registered sex offenders, provided by a State, pursuant to the federal Violent Crime Control Law Enforcement Act of 1994, may be obtained.

The State of West Virginia requires sex offenders to register with the police in the jurisdiction in which they reside. This information is available to the public at the West Virginia State Police website, www.wvstatepolice.com. Once on the home page, click on "Sex Offenders" and conduct a search by name or county. Please note, the West Virginia State Police suggest conducting searches by county rather than by name.

Questions

Questions regarding safety issues may be addressed to the Dean of Student Life at Ohio Valley University, 1 Campus View Drive, Vienna, West Virginia, 26105.

Questions regarding University policies may be addressed to the Associate Executive Vice-President, Ohio Valley University, 1 Campus View Drive, Vienna, West Virginia, 26105.